

**On Site Sewage Facility Information Sheet
BASTROP**

PROPERTY OWNER INFORMATION

Date: _____

Name: _____

Site Address: _____ **City:** _____ **Zip:** _____

Current Mail Add.: _____ **City:** _____ **Zip:** _____

Email Address: _____

Home Ph#: _____ **Work Ph#:** _____ **Cell Ph#:** _____

Referred By: _____

Address: _____ **City:** _____ **Zip:** _____

BILLING INFORMATION

Name: _____

Mailing Address: _____ **City:** _____ **Zip:** _____

Email Address: _____

Phone Number: _____

Payment Option: Personal Check: _____ **Cash:** _____

Credit Card (add 4% to bid price): _____

Purchase Order #: _____

Notes:

Customer instructions for completing septic system paperwork.

- 1 – County application. Fill out owner information
- 2 – Norweco Contract – Customer Signature and Date required
- 3 – Affidavit – Sign and print name of property owner.

NOTE: A copy of your property survey needs to be returned with papers (preferably a plot plan).

- 4 – Installation Contract – Read notes, sign and date.

NOTE: Duplicate copy is for your records

Please return all originals along with property survey to our office. The brochure is for your records.

If you have any questions or require additional information please feel free to call us anytime at 1-800-841-3447.

CUSTOMER CHECKLIST:

1. Survey of Property or Plot Plan
 2. Tax Receipt or Deed for legal description and proof of ownership
 3. Well Log (if requested)
 4. Correct 911 Address (Required for Floodplain)
 5. Floodplain Signoff
-

Below for office use only.

Before the application is submitted to the D.R. the following is needed.

1. Survey of property.
2. Legal description is to be filled out on all paperwork.
3. Affidavit to the public filed in the county clerk's office
4. Well log.
5. Maintenance contract.
6. Check for permit.
7. Site Evaluation.
8. Engineered design
9. Proposal Sheet
10. Flood Plain Signoff.

BASTROP COUNTY DEVELOPMENT SERVICES APPLICATION

211 Jackson Street, Bastrop, Texas 78602 • 512 / 581-7176 • 512 / 581-7178 (fax) • website: www.co.bastrop.tx.us

OFFICIAL USE ONLY

File #: _____

Rec'd: _____

PRINT CLEARLY AND COMPLETE ALL QUESTIONS. ENTER "N/A" IF ITEM DOES NOT APPLY. DO NOT LEAVE ANY ITEM BLANK.

APPLICATION TYPE –Select all that apply.

- Development/Construction Driveway/Right-of-Way On-Site Sewage Facility 9-1-1 Address

REQUIRED DOCUMENTS –Application must include items shown below. An incomplete/illegible application will delay process and may be returned.

- | | | |
|---|---|--|
| <input type="checkbox"/> Proof of Ownership | <u>On-Site Sewage Facility Must Include:</u> | <u>Aerobic OSSF Only Must Include:</u> |
| <input type="checkbox"/> Site Plan | <input type="checkbox"/> Septic Plan/Specifications | <input type="checkbox"/> Affidavit for Maintenance |
| <input type="checkbox"/> Copy of Survey or Plat | <input type="checkbox"/> Site Evaluation Report | <input type="checkbox"/> Maintenance Contract |
| <input type="checkbox"/> Other Required Permits | | |

PROPERTY OWNER INFORMATION –Enter property owner information only; do not enter builder or agent information.

Name(s) Shown on Deed: _____
Mailing Address: _____ Apt/Unit/Ste #: _____
City: _____ State: _____ Zip: _____
Daytime Phone #: _____ Email: _____

PROPERTY DESCRIPTION –Refer to Bastrop Central Appraisal District on-line property records at www.bastropcad.org or call 512-303-1930.

Property ID Number(s): R _____ Number of Acres: _____
Legal Description(s): _____
Does this property comply with local subdivision plat requirements or meet an exception to the plat requirements? Yes No

ENDANGERED SPECIES ACT –Refer to the Bastrop County Lost Pines Habitat Conservation Plan Area map.

Is the property located in the Lost Pines Habitat Conservation Plan (LPHCP) area (e.g.: Houston toad habitat)? Yes No
If yes, do you agree to participate in the LPHCP for incidental take authorization of the endangered Houston toad? Yes No

FLOODPLAIN/FLOODWAY –Refer to FEMA flood map at www.msc.fema.gov or submit Flood Determination request to vickie.box@co.bastrop.tx.us.

Is any part of the property within the Federal Emergency Management Agency (FEMA) 100-year floodplain? Yes No

DEVELOPMENT INFORMATION –Provide the following information for each existing and proposed structure. Use additional sheets if necessary.

List each existing building and indicate if it will be demolished/removed and date: _____
Enter the number of new/proposed structures: _____ Provide the following information for each new/proposed structure:
Classification: Single Family Residential Non Single-Family Residential Main Guest/Secondary Duplex Accessory Building
 Multi-Family Single-Unit Commercial Multi-Unit Commercial
Construction: Site-Built Mobile/Pre-manufactured RV/Travel Trailer Other: _____
Foundation: Slab Pier and Beam Basement Other: _____
Dimensions: Total Square Footage: _____ Occupied Square Footage (heat/cool): _____
Number of: Floors/Subfloors: _____ Apts/Stes: _____ Bedrooms: _____ Bathrooms: _____ Kitchens: _____
Contractor: _____
Daytime Phone #: _____ Email: _____

ON-SITE SEWAGE FACILITY

Designer's Name: _____ Phone: _____ License #: _____
Maintenance Provider: _____ Phone: _____ License #: _____
Installer's Name: _____ Phone: _____ License #: _____
Installation Type: Standard Design Professional Design Modification Tank Replacement
System Type: _____ Brand: _____
Water Source: Private Water Well Public Water System: Name: _____

ACKNOWLEDGEMENT –Read and acknowledge

I certify that all information, statements and documents provided are true and correct to the best of my knowledge. I understand that permit(s) may be revoked by Bastrop County, its duly appointed agents, representatives and staff ("the County") at their discretion. Should development/plans be altered, I agree to submit a revised application, pay any additional fees, and immediately cease development until further notice by the County. I acknowledge that the submittal of this application and any subsequent permit(s)/correspondence(s) does not create liability on the part of the County; in addition I agree to hold the County harmless against any actions for resulting personal injury or property damage. I hereby grant the County access to the identified property for site, development, and compliance inspections.

Signature: _____ Date: _____
Print Name: _____ Owner Owner's Agent (Owner's written approval required.)



Development Services
Owner's Agent Certification

Applications for development activities may be submitted by the recorded property owner(s) or the owner's agent(s). Effective October 1, 2009 agents will need to provide a completed copy of this agent certification when submitting applications on behalf of owners. Signatures obtained by facsimile will be accepted. Bastrop County may contact property owners by phone, email or U.S. mail to validate signatures.

Appraisal District Property ID(s) _____

Property Address(es) _____

Owner's Name(s) _____

Owner's Contact Address _____

Owner's Contact Phone(s) _____

Owner's Contact Email _____

Agent's Name(s) _____

Agent's Contact Address _____

Agent's Contact Phone(s) _____

Agent's Contact Email _____

Certification Statement

I (owner) _____ certify I have assigned
(agent) _____ to represent my interests
for the purpose of obtaining county services associated with (initial all that apply):

_____ 9-1-1 Address Assignment

_____ On-Site Sewage Facility Permit

_____ Development Permit

_____ Subdivision

_____ Driveway Permit

_____ Other: _____

_____ Habitat Conservation Plan

for all parcels listed above. I further declare that this statement is valid until (date) _____.
I understand that I may repeal this assignment at any time by submitting a written request,
along with a copy of this form, to Bastrop County Development Services, 211 Jackson Street,
Bastrop County, Texas 78602.

Signed this _____ of _____, 20_____

Owner's Signature _____

THE COUNTY OF _____
STATE OF TEXAS

AFFIDAVIT

According to Texas Commission on Environmental Quality Rules for On-Site Sewage Facilities, this document is filed in the Deed Records of _____ County, Texas.

I

The Texas Health and Safety Code, Chapter 366 authorizes the Texas Commission on Environmental Quality (TCEQ) to regulate on-site sewage facilities (OSSFs). Additionally, the Texas Water Code (TWC), §5.012 and §5.013, gives the TCEQ primary responsibility for implementing the laws of the State of Texas relating to water and adopting rules necessary to carry out its powers and duties under the TWC. The TCEQ, under the authority of the TWC and the Texas Health and Safety Code, requires owners to provide notice to the public that certain types of OSSFs are located on specific pieces of property. To achieve this notice, the TCEQ requires a recorded affidavit. Additionally, the owner must provide proof of the recording to the OSSF permitting authority. This recorded affidavit is not a representation or warranty by the TCEQ of the suitability of this OSSF, nor does it constitute any guarantee by the TCEQ that the appropriate OSSF was installed.

II

An OSSF requiring a maintenance contract, according to 30 Texas Administrative Code §285.91(12) will be installed on the property described as (insert legal description) _____

The property is owned by (insert owner(s) full name) _____

This OSSF shall be covered by a continuous service policy for the first two years. After the initial two-year service policy, the owner of an aerobic treatment system for a single family residence shall either obtain a maintenance contract within 30 days or maintain the system personally (when the permitting authority allows). As per §285.7(d)(4)(B) An owner may not maintain an OSSF under the provisions of this section for commercial, speculative residential, or multifamily property.

If applicable, applicant agrees that, in the event of sale of property, the properties above will be sold together as one. If the properties are to be sold separately, the existing on-site sewage facility which shares both properties must be dismantled. Permits for the alteration of the on-site sewage facility may be required. Planning materials for existing, permitted, on-site sewage facilities are available with the authorized agent, which at the time of this signing is the TCEQ.

Upon sale or transfer of the above-described property, the permit for the OSSF shall be transferred to the buyer or new owner. A copy of the planning materials for the OSSF can be obtained from (insert permitting authority) _____

WITNESS BY HAND(S) ON THIS _____ DAY OF _____, _____

PRINT: _____

SIGN: _____

(Owner(s) signatures)

SWORN AND SUBSCRIBED BEFORE ME ON THIS _____ DAY OF _____, _____

Notary Public, State of Texas

Notary's Printed Name: _____

My Commission Expires: _____

Hurt's Wastewater Management, Ltd.
P.O. Box 662, Ganado, TX 77962
(800) 841-3447- Fax (361) 771-3452

Installation Contract

Installation Prices: Include appropriate trash and pump tank sizes.

- ___ 600 gpd Norweco Aerobic Unit
- ___ 750 gpd Norweco Aerobic Unit
- ___ 1000 gpd Norweco Aerobic Unit
- ___ 1500 gpd Norweco Aerobic Unit

Site evaluation / Design / Permit: Total _____ (Good for 60 days)

- **This is a dry bid only.** In the event the job site is not accessible due to the weather conditions, there will be an additional charge to mud the system in (either use of track hoe to dig and set tanks or use of mats to drive truck in). Additional amount charged is subject to severity of location.
- The above prices are based on the home having one stub out and the tanks being located within 15' of the stub out. If there is more than one stub out, there will be an additional charge per stub out to connect the pipe. In the event of multiple stub outs and the stub out being positioned such as to require the installation of a lift station, there will be additional charges.
- An additional charge of \$250.00 for Risers will be added if stub outs are more than 24"
- **Owner's electrician is responsible for bringing 30amp 110 circuit (for 600 gpd only) within 5' of stub out.** Hurt's will provide 15' of electrical, however extra wire and conduit will be an additional charge.
- **Excess dirt will be left stockpiled on job site.**
- **Hurt's will not be responsible for damaging any unmarked underground lines.**
- **Homeowner or Builder** is responsible for water supply to fill tanks, as well as the removal and/or replacement of fences or structures.
- **Hurt's not responsible for back filling around tanks after dirt settles.** One load of sand provided by Hurt's to be used for 4" pad under tanks and filling around 4" pipe from house.
- **Payment in full required day of installation. Contract is with Hurt's and homeowner. If payment is coming from the builder, the homeowner is responsible for making sure Hurt's receives that payment.**
Visa / MasterCard / accepted at Hurt's office only. If used, there will be an additional charge.

Customer Signature

Date

Hurt's Wastewater Management, Ltd.

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